



## Target Shooting New Zealand Inc

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### Minutes of TSNZ Executive Meeting Friday 12<sup>th</sup> May 10am & Sunday 14<sup>th</sup> May 8.30am 2017 Held at 21b Ferguson Ave, Napier

#### **Present**

President – Bruce Marchant; Deputy President – Paul Turner; Executive - Regan Cowe, Bruce Cameron, Denva Wren, Mike Long; Administration Officer – Jackie Lindsay.

#### **Apologies**

None

#### **Minutes of Previous Meeting**

Minutes from the March 2017 Meeting, having been previously circulated, were discussed.

**Moved that: *Previous Minutes be taken as read and received.***

**Bruce C / Regan / Carried**

#### **Matters Arising**

- **Clarification of Membership** – letter to be sent to Wellington Assn as requested.  
**Bruce C / Mike / Carried**
- **Electronic targets** – Clubs now asking for quotes for Meyton targets, these to be from Shooting Stuff directly. Jackie to contact Suis Ascor and Megalink for current info and prices as new versions are now available - local service, consumables, and what can be purchased in NZ such as cables, to be big considerations, not just price. Combining targets from multiple clubs for events is not practical, therefore TSNZ need not specify brand of electronic targets as long as calibration specifications are standard and at least Stage 1 ISSF approved. Bruce M to include in Exec notes on website that Indoor shooting can be done on Electronic targets now, but NDC, Postals, NIC not possible on electronics yet.
- **Commonwealth Games nominations** – 21 listed, not 19.
- **Southern Trust funding application** – not now possible as their criteria have changed. Agreed to source Oceania/CSF/YOG funding elsewhere if possible.
- **Pistol ammunition** – to be put onto website.
- **NDC review survey** – carried forward, now to be completed in June, after Round 2.
- **Marketing posters** – ask for marketing/design/creative volunteer to move this forward. Denva to provide themes from earlier discussions.
- **ISSF Judges course** – Peter Werder has started organising this for Oct 14-15, date to go onto website when confirmed. Identify suitable non-outdoor-shooters and encourage them to attend.

- **Level 2 Coaching the Coaches** – to be July 22-23 in Auckland. Plan for a Level 1 course next year to be in North and South Islands. Jackie to find out from Tricia her ideas to certify our own Level 1 presenters, all to consider possible candidates for this. Other coaching ideas discussed, including providing practical courses on how to move shooters to next level.
- **Admin desktop replacement** – to be deferred until late June.

## **Finance**

Income/Expenditure to 5 May compared to Budget, and Cashflow for Ammunition/Targets/Trading circulated in advance and discussed. Paul thanked for attention to detail in checking payments before authorising. Agreed that some end of year adjustments may need to be made to ensure accrual accounting is accurate. Clubs/Associations to be invoiced for Affiliation fees if not paid by 1 month after due dates. Gift Voucher system discussed, agreed to have no expiry date, Ammo Agents to be informed of processes when accepting these. Records to be collated of Teams of Ten and A & F trading sales.

**Moved that: *the Finance report be accepted.***

**Bruce C / Denva / Carried**

## **Correspondence**

Inwards/Outwards Correspondence list for March/April/May circulated in advance. Items not dealt with in General Business:

- **Postcodes request for PhD on NZ firearms owners** – request approved, to request copy of thesis when complete.
- **Coronation Club re new Association** - reply with disappointment in ongoing situation, offer support and to facilitate mediation, however if this is not successful a new Association can be formed once 2 Clubs are properly affiliated. Request confirmation that current local and Association events not be disadvantaged on range use.
- **Target Shooting Nelson** request for new Open Champs approved. **Denva / Bruce C / Carried**
- **Martin Hunt re benchtesting facilities and ammunition** - no plans for TSNZ to set up 50m testing facility; ammunition for testing able to be purchased in 100 round lots; Bruce M to collate batch numbers from all agents.

**Moved that: *Inwards correspondence be received and outwards correspondence be approved.***

**Paul / Bruce C / Carried**

## **Reports (all circulated in advance and moved “en-bloc” following discussions):**

1. **Trading** – Positive reaction to webshop is pleasing. Purchase of club gloves in range of sizes and styles approved.
2. **Ammunition** – May need mid-year run of 25 yard targets – Jackie to check price of small print run, Bruce M to check freight options.
3. **JDS** – Important to have at least one boy and one girl at YOG Qualifier in October, check if boys are doing Air Rifle as not listed in report. JDS Manager has been approached about being included in any Harassment Officer training arranged.
4. **Ranking lists** – NZSF up to date.
5. **NZSE** – Oceania/CSF event details still uncertain. Jackie to ask those on ranking lists to give indication of availability, especially if self-funded: Teams of 3 to ask - Mens Air x1, Womens Air x 2, Mens 3P x 2, Womens 3P x 1, Mens and Womens Prone x3. Need to ensure in next year's TSNZ budget.

6. **Admin** – Jackie's plans for cover during her May/June holiday approved.

Moved that: *The Reports be accepted en-bloc.*

Bruce C / Regan / Carried

## **General Business**

1. **Outdoor Committee** – remove names from Outdoor Nationals Feedback Survey and circulate to Outdoor Committee (and Canterbury Outdoor Assn). Task with: giving recommendations for next Outdoor Nationals; remits on Outdoor Rules for AGM; further plans for increasing membership.
2. **Indoor Committee** – Ask for volunteers on website, range of ages, locations, shooting experience. Role is to communicate with local shooters, provide feedback to Executive, promote indoor shooting and increase membership.
3. **Health & Safety** – TSNZ Policy not currently in place; need to develop, and provide template for Clubs. Ask Club Secretaries if any have anything they are willing to share, including Standard Operating Procedures and Range Standing Orders.
4. **Social Membership** – this and other types of “non-shooter” membership discussed. Agreed to maintain status quo.
5. **JDS Funding** – Paul to assist JDS to apply for funding, especially to service Air Rifles. JDS budget needs careful managing as further funds are not possible for equipment maintenance. JDS to provide service records so can be included in TSNZ Asset Register. Challenge JDS members to share what they learn at camps with other Club members. Find out what gear is needed for JDS YOG competitors to be ISSF compliant, Jackie to liaise with Carrie Quigley on this if needed. See if JDS would like to report in person at August Exec meeting.
6. **AGM** – Close to YOG/Oceania dates but no clash expected.
7. **Oceania** – Jackie to ask for expressions of interest for Team Manager, and check NZSF funding. Needs to be spent wisely. (Also see notes in NZSF Report)

*(Meeting adjourned at 5.40pm Saturday 12<sup>th</sup>, reconvened at 8.30am Sunday 14<sup>th</sup>)*

8. **Remits** - due by 20<sup>th</sup> July, before next Exec meeting. Jackie to draft and circulate before then, remits on:

2.4.9.1 - remove “which may”.

3.6.1.1 – replace “must” with “run as close as possible” – to align with 3.10.3

3.12 – Outdoor Nationals – remove “ISSF”. Rename matches “National Championships”. Check if any named trophies to name matches.

3.12.12 – replace “according to current ISSF Rules” with “according to current Trophy Steward Guidelines”

3.13.1.3 - Change to pre-selected Inter-Island Teams based on ranking list (criteria to be determined). If this is not accepted, fall-back remit is Inter-Island Teams based on current matches (with ISSF renamed) and include “if an Elimination Match is not required then a Selection Match will be held.

Grading – Bruce C to review percentages of Indoor Graded shooters, determine if grading should

be changed. Check percentages, or 10% Master, rest evenly split across A B C, with D not included.

Indoor Rules changed to enable use of electronic targets – details yet to be determined.

3.11.7 – change to “on any range”.

2.12.4 – Change Juniors age to be comparable with other rules – under 21 on 31<sup>st</sup> December.  
Change Postal entry forms to Veterans being 60 or over on the last day of entry of the competition.

3.1.8 / 2.1.5 – change so that TSNZ is final arbiter.

**9. Admin / Trading Contracts** – Denva has reviewed both contracts. For Trading, potential KPIs discussed, to be part of performance review discussions with Gary, Admin KPIs still to be determined, will be done before July performance review. Large change to Trading remuneration reviewed, appears successful. Minor contract changes may be needed.

**10. Election vacancies** – to be advised to Associations by 31<sup>st</sup> May.

**11. Executive accommodation** – personal preferences to be considered with bookings, Exec to pay additional if appropriate.

**12. Webshop** – underway, increased traffic seen, and already taking sales. Restrict to NZ only, wider implications of international sales need considering first. Will need time before members are confident to buy through it.

*There being no further business the meeting closed at 12.30 pm.*

This document was signed as a true and correct record of proceedings.

Signed.....Date .....

**These minutes have been reviewed by the Executive for approval at the next meeting.**