



Target Shooting New Zealand Inc

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Minutes of TSNZ Executive Meeting 10.25am Saturday 26th August & 8.00am Sunday 27th August 2017 Held at 5b Hughes Avenue, Palmerston North

Present

President – Bruce Marchant; Deputy President – Paul Turner; Executive - Regan Cowe, Denva Wren, Mike Long; Administration Officer – Jackie Lindsay.

Apologies

Bruce Cameron

Denva / Regan / Carried

Minutes of Previous Meeting

Minutes from the July 2017 Meeting, having been previously circulated, were discussed.

Amendments to be made to date / time of meeting adjourning and reconvening.

Moved that: *Previous Minutes be amended and received.*

Paul / Regan / Carried

Matters Arising

- **Oceania** – shooter payments have no GST content as expenses are international costs. Transport offered to shooters by Australia from their official hotels only; agreed TSNZ are not providing any extra transport for those who choose to stay elsewhere.
- **Debtors** – Follow up system discussed. Executive to be advised of debtors in their regions with copy of invoice if still outstanding at 1st September, then to call.
- **Ranking Lists** - CWG ranking list not currently available, this should be public so shooters can check their scores and there is transparency for selection process, prevents past errors.

Moved that: TSNZ to write and request NZSF make this list public well before short-list due date of 10th December to enable shooters to check as needed.

Denva / Mike / Carried

- **Mini NDC** – Trophy re-purpose has been approved by Russell Henshaw. Info on this and other changes to go out only after 2017 Final is shot.
- **Indoor Committee** – confirmed to go on AGM Agenda as an Item of Business to gauge if it is actually a priority.
- **JDS** – Service costs for air rifles have now been provided.

Moved that: JDS be approved to service all remaining air rifles (7) based on the costs provided, and be requested to provide a written service plan for the future.

Denva / Regan / Carried

Finance

Options for increasing interest on deposits discussed. Agreed that:

- the overdraft facility is still required despite cost as ANZ have advised it would be very unlikely to be reinstated this if it is lost.
- a new Serious Saver account will be opened after the indent process is complete
- other accounts to remain current for now, aim to delete Membership account as soon as it is inactive.

Draft Annual Accounts checked; potential changes in layout and comments to go with Accounts when circulated formulated. Depreciation figures to be queried with Accountant. Write off assets with minimal residual value – fax, laminator etc. Check where Scatt and Noptel are currently held.

Budget draft checked. Follow up indoor target reprint quote and freight so this figure is robust. Website costs to include database update towards online shooter performance record system. Include new sections for Equipment/Maintenance – JDS rifles and PC update.

Membership Fees 2018 – recommend stay the same. Ensure numbers for each type of membership are available for AGM so the budget can be amended if fees are changed

Moved that: *the Finance report be accepted.*

Denva / Paul / Carried

Correspondence

Inwards/Outwards Correspondence list for July/August circulated in advance. Items not dealt with in General Business:

- **Judges for Auckland Air Designated matches** – approved J Wills, N Dyde, provided not shooting in those matches they judge.
- **Secondary Schools include Yr 8?** - Schools around NZ have different systems, however currently restrict Secondary School shooting to Yr 9 and above. Check with NZSSSC how they handle schools with Yr 8 – 13.
- **W Potent coaching dates** – contact for 2018 dates well in advance as now not possible in 2017. Let COTS know when available.
- **Electronic Targets** – put on AGM Agenda as Business for Which Notice has been Given – is nationwide linking between clubs a priority? Bruce to check with NSRA UK on their policy on this.
- **National match costs** – Associations/Clubs can claim the cost of targets used for international matches at Outdoor Nationals and North vs South.

Moved that: *Inwards correspondence be received and outwards correspondence be approved.*

Denva / Paul / Carried

Reports (circulated in advance and moved “en-bloc” following discussions):

1. **Administration** – Approval given for Jackie’s plan for Admin cover during her Oceania trip. Agreed that TSNZ should get both NZ and UK Schools banners printed here as these were not provided last year. TSNZ-branded items to be investigated, provide options/costs at October meeting. Check with Aado at ISSF Judges course if Calibration Test Set needed for ISSF checking equipment.
2. **Trading** – Dealers licence now held. A&F/ToT POS system still limiting as requires Gary’s phone for FastPay – check if other options possible; set up flowchart for POS use.

Moved that: *The Reports be accepted en-bloc.*

Paul / Regan /Carried

General Business

1. **Oceania** – Manager – Garth Keighley has provided expected costs, agreed to position in principle. Shooters to be advised of Manager.

Moved that: TSNZ provide \$1,000 for Oceania Manager's costs (in addition to NZSF's \$1,500), with minor additional amount available for reasonable substantiated costs.

Denva / Paul / Carried

2. **Dress Code for National Matches** – TSNZ can only encourage appropriateness as there is no official uniform required or provided by TSNZ. To be discussed with team members by Managers in advance – to be mindful of team photos. Include panel on 2018 Membership Form for nominating as Managers.
3. **Contracts**
 - Administration contract - to become three year term. Jackie agreed to accept roll-over of Admin contract at end of 2017 on this basis.
 - Trading contract – Bruce and Paul to handle performance review and ascertain if Gary is interested in roll-over of Trading contract when it expires in February 2018.
4. **FSCANZ** – Peter Lissington attended to provide report on the FSCANZ AGM. Firearms safety is key concern; represents wide range of firearms user groups. Terms of reference are now different from when FSCANZ proposed, is now only advisory rather than providing safety instruction, however agreed TSNZ remain a member. Approved for Peter Lissington to remain TSNZ's representative, and that direct costs of this (if any) to be reimbursed.
5. **NDC** – investigation being undertaken by Bruce M and Paul, following complaint received.
6. **AGM** – plans well underway. Request personal statement from all North Island Selector nominees. Annual President's Report and Executive Report to be submitted by 1 October to be circulated with Annual Accounts.

The meeting adjourned at 5.15pm Saturday 26th August; reconvened at 8am Sunday 27th August.

7. **NZSF Community Sport Funding** – update on 2016-17 spending presented, some still to spend but this is in hand. Proposals for 2017-18 round discussed, to be drafted by Jackie.
8. **Designated Matches** – Confirmed South Island Champs (moved to Plus 21 – 18-19 March) to be Designated Match in 2018 – advise NZSF and COTS in writing. Auckland and Manawatu 2-day air matches to each have separate names for each day, to emphasise they are separate matches and each is eligible for a ranking list score. Update 10-Year plan, for website and NZSF.
9. **Ammunition** – pricing for 2018 discussed – to review at October meeting once Indent process is completed. Jackie to find purchase cost of Contact/Force/Sub-sonic so this can be discounted properly.
10. **Meetings 2018** – February 3rd & 4th, PNth / May 11th, ToT Tauranga / July 27th A&F Nelson / August 25th & 26th PNth / October 26th & 28th Wellington / October 27th AGM Wellington.

There being no further business, the meeting closed at 11.30 am.

This document was signed as a true and correct record of proceedings.

Signed.....Date

These minutes have been reviewed by the Executive for approval at the next meeting.