



Target Shooting New Zealand Inc

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Minutes of TSNZ Executive Meeting Saturday 11th March 10am & Sunday 12th March 8am, 2017 Held at 5b Hughes Ave, Palmerston North

Present

President – Bruce Marchant; Deputy President – Paul Turner; Executive - Regan Cowe, Bruce Cameron, Mike Long; Administration Officer – Jackie Lindsay.

Apologies

Denva Wren

Minutes of Previous Meeting

Minutes from the October Pre-AGM and Post-AGM Meetings, having been previously circulated, were discussed.

Moved that: *Previous Minutes be taken as read.*

Bruce C / Mike / Carried

Matters Arising

- **Administration Officer review** – carried over until next meeting; Denva is currently drafting KPIs.. Same group of Denva, Paul, Bruce C to also complete **Trading Officer review** in July as per contract; copy of Trading Contract to be forwarded to them all.
- **Pistol ammunition** – sales flyer not now needed, Bruce M is working with Shooting Stuff for them to handle this.
- **ISSF Judges Course** – agree still needed later in 2017, this is on NZSF meeting agenda as they need to organise these.
- **Monthly email newsletter** – to start in March for indoor season; to be brief but with links to website.
- **Range Inspectors** – now have info on 2002 Range Inspectors' course and ranges inspected; need more South Island inspectors especially. Need to have course content reviewed first (eg lead levels being reviewed now by Worksafe NZ). Jackie to remind Ross Mason about this, and to put Range Standing Orders and Indoor Range Officer announcements on website.

Moved that: *Previous Minutes be accepted.*

Bruce C / Mike / Carried

Finance

Income/Expenditure to 3 March compared to Budget, and Aged Receivables circulated. Expenses are on track, Trading and Ammunition income lower than predicted however busy Indoor season not started yet. Debtors are minimal. Payment online processes explained.

Moved that: *the Finance report be accepted.*

Bruce C / Paul / Carried

Correspondence

Inwards/Outwards Correspondence list for Nov/Dec/Jan/Feb circulated in advance. Items not dealt with in General Business:

- Long standing Debtor – received explanation of situation, appreciated. Agreed no penalties to be applied as long as genuine effort continues to be made to repay.
- I McFetridge, 3P Designated Matches – to be passed on to Outdoor Committee for investigation and recommendations.
- Teams of Ten sponsorship – agreed that sponsorship for full page ad be booked and Trading table organised as has been done in the past.

Moved that: \$125 be paid to Target Shooting Hawkes Bay for Teams of Ten Sponsorship.

Paul / Regan / Carried

- **Coaching the Coaches Level 1** – Info from Tricia van Nus still needed before certificates can be issued. Jackie to continue to follow up; get blank certificates printed; get info on Level 2 course; ask Cambridge and Christchurch if they want to host Level 2 and possible dates. Other courses also needed, identify other trainers among TSNZ members and their expert areas (eg Scatt use).
- **NZDA rooms** use at Outdoor Nationals – write with thanks and \$100 donation.
Moved that: \$100 be paid to NZDA as donation for Drug-Free Sport use of rooms at Outdoor Nationals.
- **NZSF Liability Insurance** – all information for renewal confirmed as no change. Policy info to be available for Clubs/Associations on request. Check if Ammunition Agents stock is covered under the TSNZ Material Damage Policy.
- **N3 card** – Request issue of further cards from NZSF for Executive use.
- **Waitakere as NDC Satellite** range request - approved.

Moved that: Waitakere SBRC be approved as a Satellite Range for 2017 NDC.

Paul / Bruce C / Carried

Moved that: Inwards Correspondence be accepted and Outwards Correspondence be approved.

Bruce C / Mike / Carried

Reports (all circulated in advance and moved “en-bloc” following discussions):

1. **Trading** – Proposal to increase freight on rifles rejected, continue to set inwards freight over all items not on individuals. Price calculation info from Gary excellent, but important to review later in year, especially freight and exchange rate. Proposal for jacket purchases approved but be selective on sizes, limit number of extra. Review of Trading Officer to be done in July by Denva, Bruce C, Paul. Teams of Ten sales actions discussed, Jackie to liaise with Gary.
2. **Ammunition** – Target numbers will need adjusting in Annual Accounts as further stock discovered that wasn't declared by an Ammo Agent at last balance date. Shooting Stuff distribution of indent very efficient; Jackie to convey disappointment that boxes opened and stickered without advice to TSNZ. Agreed to a special on pre-2014 Tenex, to \$430/thou, transported to ToT or A&F at no cost, sales/delivery to be managed by Bruce M. Pistol ammunition to Shooting Stuff at ToT if agreed, Bruce M to handle.
3. **JDS** – Thanks to Kelly for great report, good to see new members coming on. Jackie to get JDS camp dates onto calendar, as much in advance as possible.

4. **Ranking lists** - agreed to include only those nominated to be on NZSF ranking lists on 2017 Membership Form (equivalent to North/South nomination for indoor); Bruce M to liaise with Eddie.
5. **NZSF** – following NZSF advice, as per NZSF constitution, agreed that NZSF Minutes will remain with the Executive only, not onto TSNZ website; Jackie to forward this to questioner.
6. **FSCANZ** – no report received but Bruce M advised that FSCANZ is now officially an Incorporated Society, Joe Green is interim chair.

Moved that: *The Reports be accepted en-bloc.*

Regan / Bruce C / Carried

General Business

1. **TSNZ Membership** – it is clearly stated in the TSNZ Constitution (1.4.1) that if a shooter is a financial member of a Club, they must also be a financial member of TSNZ - Clubs/Associations cannot choose to not affiliate some members, and must take active steps to ensure all join. Club/Association officials (eg Secretary etc) do not have to be financial members of TSNZ. New School Shooter Registration form – already gone to Clubs but Jackie to also send this to all schools in School Postals so that info on those who don't shoot through a club is also captured.
2. **Outdoor Nationals** – Bruce M gave a verbal Liaison Officer's report, event was generally well run and received. Air Rifle in PN had disappointing Jnr Men/IPC entries. Marking volunteer numbers and skills in Chch excellent, good result from NZSF-funded Disag Marking project – Jackie to let NZSF know. Query received on Men's Elimination and Qualification matches discussed; agreed that proper processes were followed and scores to stand as is, Jackie to draft reply. Presentation list for Air and Christchurch events to go on website. Online survey on website now, when available results to be shared with Outdoor Committee for recommendations for change if any. In future: set up register for NZSF-ranked shooter gear checks, remove "ISSF" from titles of Nationals matches.

(Meeting adjourned at 5.50pm Saturday 11th, reconvened at 8.00am Sunday 12th)

3. **Commonwealth Games** – valid nominations confirmed, 19 shooters over 6 events. Some good MQS's already held. All nominated shooters are to be supported where possible.
4. **NZSF Minutes circulation** – handled with NZSF Report.
5. **NZSF Sport NZ Community Funding** – proposal accepted by NZSF, tasks to begin immediately. Jackie to do Job Description for volunteer Projects Co-ordinator, send to Association and Club Secretaries and onto website when finalised.
6. **Funding application –**

Moved that: *TSNZ to apply to The Southern Trust for athlete and manager costs to attend the Youth Olympic Games Qualifying Match and Commonwealth Shooting Federation Championship / Oceania event in Australia in late 2017 .*

Bruce C / Paul / Carried

7. **Harassment-Free Sport** – Contact People needed; possibilities for North and South Island discussed, Jackie to contact them with the Policy. Have budgeted for training; Jackie to contact Sport Manawatu and Sport NZ for possible resources/courses. To include JDS Manager in training.
8. **Mileage reimbursement rate** – covers fuel costs currently, to remain at 35c/km. Increase AGM claim rate from 25c/km to 35c/km for consistency.

9. **NDC review** – Associations were asked if NDC changes are required – 5 yes, 5 no, 1 either way. Bruce C presented analysis of Junior shooters from 2016, effects not nearly as important as expected. Agreed to continue with current format, but get feedback during season; Jackie to put up online survey in 1st week of May, after Round 1. Bruce C thanked for the analysis, this is to go on to the website. Remind Associations Satellite Ranges need to be applied for annually. They can just confirm this year, but update 2018 entry form to include application request.
10. **Electronic targets** – Rule changes will be needed before Indoor clubs can use electronic targets, rules already in place for Air and Outdoor. Issues expected re fairness for NDC, NIC, Postals, Nth/Sth ranking scores, timing of matches, sighting shots etc. If purchased before rule changes, only Club shooting will be allowed. Best for clubs to purchase Meyton targets through TSNZ for bulk buying advantage – Mike to co-ordinate quotes using NZ sources where possible, stand/bullet protection design info etc. TSNZ will not purchase themselves as managing ownership raises huge difficulties; this to be reviewed in future.
11. **Range Officer training** – not advanced since suggestion at A+F meeting. In meantime, circulate and put on website standing orders / range calls for start of indoor season.
- Target Marking training** – TSNZ to provide training resources but not run certification itself. Add marking info / diagrams / re-testing rules to website resources and circulate in newsletter. Clubs encouraged to “choose markers wisely as reputation of Champs and Associations rely on this”.
- ISSF Judges course** – 10 current judges want to re-train, Bruce M to take this to NZSF meeting. Have \$1,000 budgeted, may need to roll this over to next financial year as course will likely not be until then.
12. **Air Rifle Postals** – agreed to reinstate. Prizes/conditions to be comparable to Indoor Postals, run under TSNZ Rules. 3 x 40 shot / 3 x 60 shot matches. Electronic targets can be used, sign printouts first; paper targets stickered. Any range possible, but if not TSNZ then a witness must measure distance. No Junior matches this year, review later. Marked in decimals; send targets to office if no electronic marking available.
13. **Remits** – to be considered for 2017 AGM: Outdoor Committee to review rules changed last year, provide further remits as needed. “ISSF” to be removed from title of Outdoor Nationals matches. Indoor Rules to allow electronic targets. Postal match rules re shooting at same place. Outdoor Postals to add can be shot as 1 x 60. Clause 2.12.4 – ages need amending. Administration Officer to become Executive Officer. Rules of Conduct changed so less specific, to allow changes as needed during year. Check Incorporated Societies Act changes needed. ISSF rule numbers changed in 2017 ISSF Rules, check that all TSNZ numbers from 2016 remits relate properly.
- Indoor Committee to be formed to review Indoor Rules. Outdoor Committee needs replacement for Benchrest representative.
14. **General** - Database still needs upgrading to link with website. Admin desktop possible replacement; Mike to investigate options, to be compatible with laptop on Office 365. Asset register needs review, including trading/admin mobiles on, website development/Noptel/fax machine/other items at no value to come off.

There being no further business the meeting closed at 1.20 pm.

This document was signed as a true and correct record of proceedings.

Signed.....Date

These minutes have been reviewed by the Executive for approval at the next meeting.