



Target Shooting New Zealand Inc

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Minutes of Pre-AGM TSNZ Executive Meeting 1.15 pm Friday 27th October 2017 Held at Sudima Airport Hotel, Christchurch

Present

President – Bruce Marchant; Deputy President – Paul Turner; Executive - Regan Cowe, Denva Wren, Bruce Cameron; Administration Officer – Jackie Lindsay.

Apologies

Mike Long

Bruce / Denva / Carried

Minutes of Previous Meeting

Minutes from the August 2017 Meeting, having been previously circulated, were discussed.

Moved that: *Previous Minutes be received.*

Regan / Paul/ Carried

Matters Arising

- **NZSF CWG Ranking List** – request to NZSF to make this public asap was declined, however confirmed it will be available after the last event of the selection criteria (Canterbury Champs, 10th December).
- **JDS air rifles** – maintenance will be carried out as agreed but not all will need to be done during the current financial year.
- **Secondary School student definition** – that of NZSSC is Year 9 and up, TSNZ will adopt this also.
- **Calibration of gear test equipment** – discussed with Aado Maranik at ISSF Judges course. Agreed to purchase ISSF test kit rather than having testing items made locally.
Moved that: TSNZ purchase ISSF Testing Device Calibration kit.

Bruce C / Paul / Carried

Finance

Circulated in advance - Year to date compared to 2017-18 proposed Budget. Current situation is tracking well, budget appears sound.

Accounting fees for extra audit checking – Bruce M has queried the need for this with Cotton Kelly; they have advised this should not be an ongoing issue once TCL Accountants finalise GST systems.

Debtors – Jackie is checking monthly with Gary to follow up Trading debts appropriately through Xero.

Specific Payments / Purchases approved:

- NZSF - Oceania Manager's balance of costs
- Schmidt – indoor targets delivery directly to NZ.

Moved that: *The Finance report be accepted.*

Bruce C / Denva / Carried

Correspondence

Inwards/Outwards Correspondence list for September/October circulated in advance. Items not dealt with in General Business:

- **Inglewood SBRC Schools programme** – Club to be congratulated on this programme. Jackie to draft

summary of key points for website, with Club agreement.

- **Mid Canterbury Assn new Indoor Champs** – to be on Week Minus 6, approved to be added to calendar.
Bruce C / Denva / Carried
- **Phoenix TSC Junior Team Champs** – a good initiative, to be promoted on website but as it is not an Open Champs, does not go onto the TSNZ calendar (as per existing school/junior events).
- **Child Protection Policy** – Bruce M to investigate the NSRA UK policy and adapt.

Moved that: *Inwards correspondence be received, and outwards correspondence be approved.*

Bruce C / Regan / Carried

Reports – none requested as all have just been received for AGM.

General Business

1. **AGM** – Reports and Remits checked, and presenters decided.
2. **Award Presentations** – request received by Denva for school presentation but was far too late to allow her to attend. Executive agreed to do presentations wherever possible; Clubs and Associations to be encouraged to give suitable advance notice of requests.
3. **NDC** - Bruce M and Paul have completed their investigation, report tabled. Agreed there is no clear evidence of rules having been broken, no further action to be taken. **Bruce M / Paul / Carried**
Jackie to write to all concerned. Change for next year that copy of full team results to be CC'd to Office at the same time they are sent to Co-ordinator after each match.
4. **Contracts - Trading** - Gary has agreed to a 1-year roll-over of the Trading contract. Paul and Bruce M to meet with him for performance review after AGM; review of mileage rate when trailer of trading goods taken to be included. A review of the 2019 Contract to be sought mid-2018 to allow for any possible change.
- **Administration** - Bruce M and Denva to draft Admin Contract, to be available for signing before end of 2017 for 3-year renewal.
5. **Levies on School matches** – as these are not Open Champs, the \$3 levy per shooter is not applicable. Jackie to contact SSS match organisers to offer refund of current year.
6. **Ammunition Agents** – Bruce M recommended Dean Gibbs to become a new TSNZ Ammo Agent in Christchurch, with no change to any existing Agents. **Denva / Regan / Carried**
7. **Ammunition pricing for 2018** - new pricing agreed to, to come into effect following Indent delivery.
8. **Sponsorship at Champs** – Wanganui have \$1,000 Air NZ Mystery Break for prize at 2018 champs – prize/promotion/gambling conditions checked and no issues arose. A good promotional idea.
9. **Schools Inter-Island match** – need to consider range size for future events and expected growth. Denva to clarify 2018 venue with Christchurch/Rangiora.
10. **School shooters registration** – few returns from Clubs or Schools this year; however repeat in 2018. Jackie still to survey school shooters.
11. **Membership incentives** – reward scheme for 2018 membership growth agreed to, similar to that last done in 2004. Ammunition or Trading vouchers as prizes, details still to be confirmed.

There being no further business, the meeting closed at 6.10pm.

This document was signed as a true and correct record of proceedings.

Signed..... Date

These minutes have been reviewed by the Executive for approval at the next meeting.